



Lassen County General Plan Amendment Application

DEPARTMENT OF PLANNING AND BUILDING SERVICES
707 Nevada Street, Suite 5 · Susanville, CA 96130-3912
(530) 251-8269 · (530) 251-8373 (fax)
www.co.lassen.ca.us

State law requires that zoning, subdivision approval, use permit approval, and other land use approvals must be consistent with the entirety of a jurisdiction's General Plan. Consequently, any project determined to be inconsistent with the General Plan must be denied.

The following provides an overview of the General Plan Amendment application process.

- 1). Complete the General Plan Amendment application, including all applicable supporting information.
- 2). Attach a description of the property that includes a map clearly identifying the land for which the amendment is intended to apply.
- 3). Attach a letter that includes a clear and concise statement of the proposed amendment.

If the proposal is to amend the General Plan land use map (for example, change the Grazing and Sagebrush Environment designation to Rural Residential) the application may need a map depicting the proposed changes. Some proposals may involve changes, deletions, or additions to policy statements in the General Plan. If so, the application should include a clear and concise statement of what the proposed policy is.

State law (Government Code 65860) requires that a County's zoning be consistent with its General Plan. In most cases regarding General Plan land use designations, the applicant will need to address a zoning change that will ensure consistency with proposed General Plan amendments.

A General Plan amendment will normally require environmental review pursuant to the California Environmental Quality Act. The County has an application form for Environmental Review known as the "Initial Study, Application" which must be completed and submitted with the application.

The application fee for a General Plan amendment is \$1,750.00. The environmental review application (initial study) is \$2000.00, any associated rezone application is \$1350.00, and the Environmental Health Department filing fee is \$85.00. Additional fees would be required if an Environmental Impact Report is required as part of the environmental review, or if a rezoning application is necessary.

*In addition to the application fee the cost also includes either: (1) a preparation charge based on actual cost (time and materials) exceeding the application fee if the document is prepared and/or reviewed by county staff; or (2) an administration fee equal to ten percent of the total contract costs if the document is prepared under contract to the county.

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Application Fee: **\$1750 * (see below)**
 and ENVIRONMENTAL HEALTH FEE: \$85
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Form must be typed or printed clearly in black or blue ink. All sections must be completed in full.

FILE: _____

Property Owner/s		Property Owner/s	
Name:		Name:	
Mailing Address:		Mailing Address:	
City, ST, Zip:		City, ST, Zip:	
Telephone:	Fax:	Telephone:	Fax:
Email:		Email:	

Applicant/Authorized Representative*		Agent (Land Surveyor/Engineer/Consultant)	
Same as above: <input type="checkbox"/>		Correspondence also sent to: <input type="checkbox"/>	
Name:		Name:	
Mailing Address:		Mailing Address:	
City, ST, Zip:		City, ST, Zip:	
Telephone:	Fax:	Telephone:	Fax:
Email:		License #:	

Project Address or Specific Location:			
Deed Reference: Book:	Page:	Year:	Doc#:
Zoning:		General Plan Designation:	
Parcel Size (acreage):	Section:	Township:	Range:

Assessor's Parcel Number(s):	-	-	-
-	-	-	-

Project Description: (attach additional information if needed)

SIGNATURE OF PROPERTY OWNER(S): I HEREBY ACKNOWLEDGE THAT: I have read this application and state that the information given is both true and correct to the best of my knowledge. I agree to comply with all County ordinances and State laws concerning this application.	*SIGNATURE OF APPLICANT/AUTHORIZED REPRESENTATIVE (Representative may sign application on behalf of the property owner only if Letter of Authorization from the owner/s is provided).
Date:	Date:
Date:	Date:

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