



FIRE SAFE REGULATIONS EXCEPTION PROCESS

DEPARTMENT OF PLANNING AND BUILDING SERVICES
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In Lassen County, exceptions to the Fire Safe Regulations (Section 1270.00 et seq of the Title 14 of the California Code of Regulations) and exceptions to Chapter 9.16 (Fire Hazards of the Lassen County Code) are considered in accordance with Section 9.16.090 of the Lassen County Code. **Any such request for an exception is submitted to the Lassen County Fire Warden on the attached form.**

The following is a summary of the process, which is detailed more thoroughly in Section 9.16.090:

1. A request for an exception is submitted to the Lassen County Fire Warden's office at the address on the application (physically or by mail).
2. As noted in Subsection "(b)" of Section 9.16.090 an exception does not authorize any variance from any other fire, zoning, or building codes. As such, it is strongly recommended that you discuss your project with the Planning and Building Services Department to identify any other requirements prior to submittal of an exception request to the Fire Warden.
3. The Fire Warden's office will ask for additional information if the exception request is incomplete.
4. The Fire Warden's office consults with any applicable Fire Protection District.
5. The Fire Warden's office may conduct a site visit, or conduct other research to investigate the request.
6. The Fire Warden's office will make a determination regarding the exception request.
7. The Fire Warden's office will submit the exception request to the Planning and Building Services Department by fax, email, mail or in person.
8. The decision regarding the exception is not final until the actions detailed at Section 9.16.090 are taken by the Planning and Building Services Department.
9. If the exception is disapproved by the Fire Warden, the Planning and Building Services Department will mail notice to the property owner, informing them of their appeal rights. The landowner has 10 days from the date of said notice to submit an appeal to the Planning and Building Services Department the appeal will be considered by the Planning Commission within 60 days of the submittal of an appeal. In accordance with Section 3.18.020, the appeal fee is \$500.
10. If the request for an exception is approved or conditionally approved by the Fire Warden, the above notice will be provided to both the property owner and all adjoining property owners. Either the property owner or any adjoining owner can submit an appeal as detailed above. For purposes of Section 9.16.090, "adjoining" means those properties that share a property line with the subject parcel.
11. Any "affected party" (not just the property owner or adjoining owners) may appeal the Planning Commission's action to the Board of Supervisors. An appeal must be filed within 10 days of the Planning Commission's action. The appeal fee is also \$500. Both the fee and appeal are submitted to the Clerk of the Board of Supervisors.