



## Sample Site Plan and Instructions

DEPARTMENT OF PLANNING AND BUILDING SERVICES  
707 Nevada Street, Suite 5 · Susanville, CA 96130-3912  
(530) 251-8269 · (530) 251-8373 (fax)  
www.co.lassen.ca.us

### REQUIRED CONTENTS FOR SITE PLANS

A detailed site plan, **drawn to scale**, must be submitted in conjunction with any development permit application. The plot plan should include at a **minimum** the location and dimensions of the following:

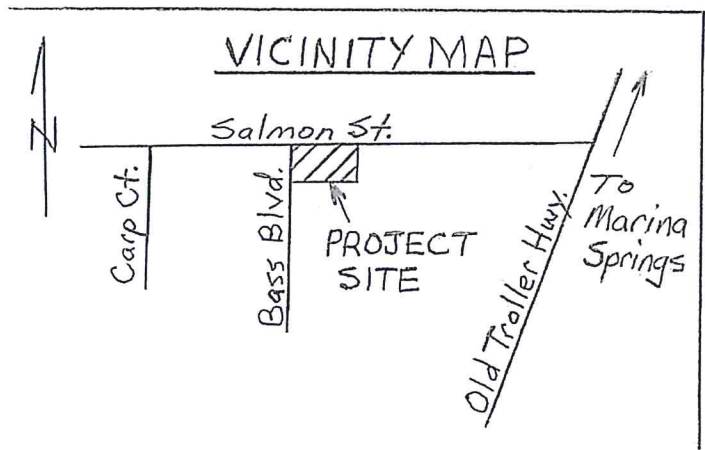
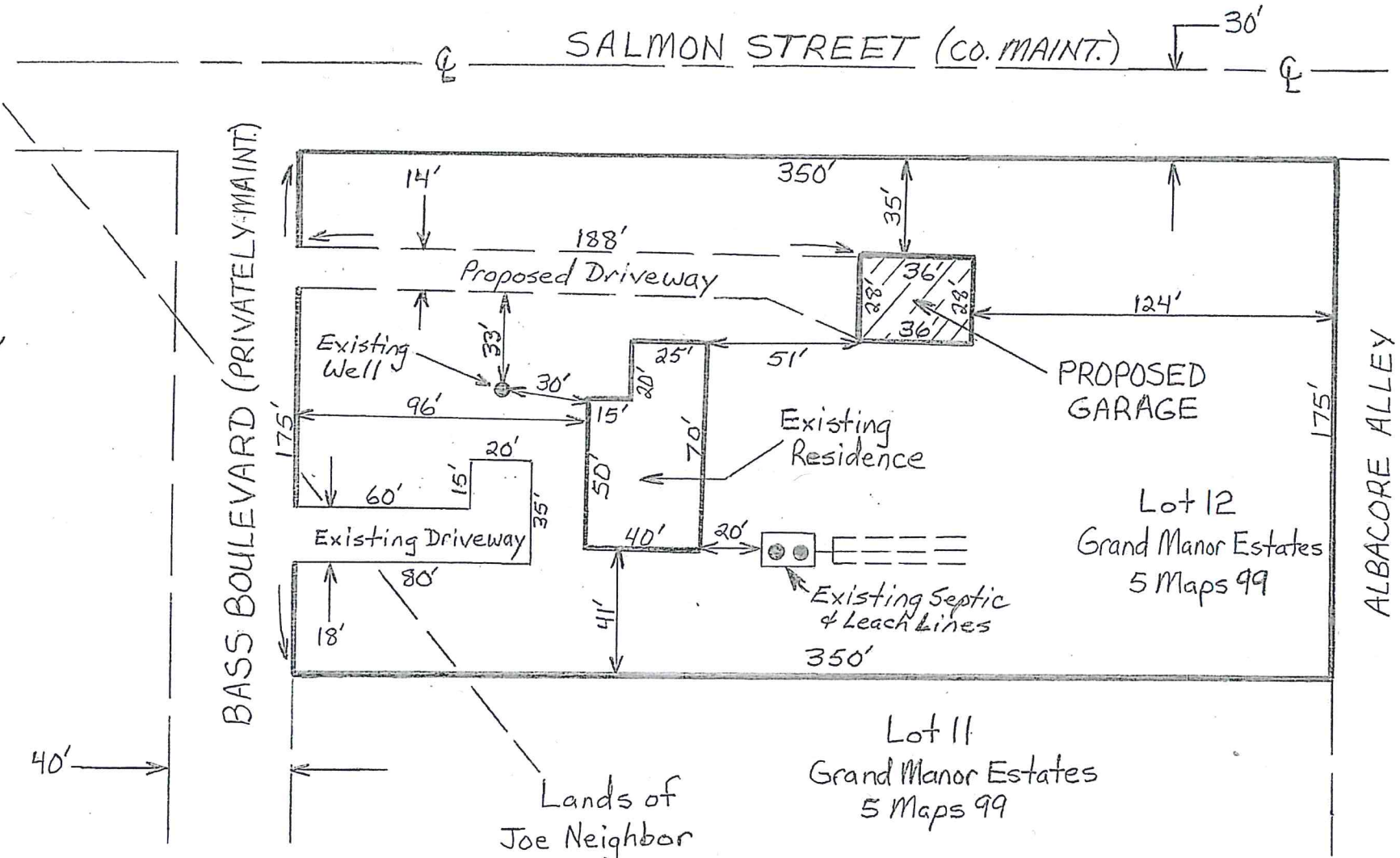
- A. Detailed description of parcel location using address, landmarks, post mile markers, or any other helpful features.
- B. Setbacks from structures to property lines and distances between structures.
- C. Existing and proposed dwellings and accessory structures.
- D. Existing or proposed driveway(s), turnouts, turnarounds, and parking areas. Driveway width and length must be shown.
- E. Public or private roadways directly adjacent or leading to the parcel.
- F. Well and septic tank/leach field or sewer lines.
- G. Any streams, drainages, or other bodies of water.
- H. Any unique physical features.
- I. North Arrow
- J. Assessor's Parcel Number(s).
- K. Map Scale.
- L. Name(s) of property owners.
- M. Percent of Slope
- N. Vicinity Map

### AT THE PROJECT SITE

- 1. Clearly identify the project site by posting your name or street address conspicuously at that location.
- 2. If property is unimproved and unfenced, property lines should be flagged or property corners clearly posted.

Thank you for your cooperation. This information will assist us in processing your application without delays.

SCALE: 1" = 50'



Lands of Joe Neighbor  
A.P.N. 101-350-87

Lot 11  
Grand Manor Estates  
5 Maps 99

Lot 12  
Grand Manor Estates  
5 Maps 99

### SAMPLE SITE PLAN

Lands of: Joe Homeowner  
 Address: 450-123 Salmon Street  
 Fishville, CA 96999  
 A.P.N.: 101-350-99

Centerline of  
25 ft. wide utility  
easement.