

**SEE REVERSE SIDE FOR INSTRUCTIONS**

**REMINDER:**

**\$20 FILING FEE** (\$3 FOR EACH ADDITIONAL FICTITIOUS BUSINESS NAME AND REGISTRANT ON THE SAME STATEMENT AND DOING BUSINESS AT THE SAME LOCATION).

PLEASE PROVIDE RETURN SELF ADDRESSED STAMPED ENVELOPE, IF MAILED.

AN ADDENDUM FORM IS AVAILABLE FOR ADDITIONAL BUSINESS & REGISTRANT'S NAMES:  
IS ADDENDUM ATTACHED?  YES  NO

**\*MUST FILL OUT THIS SECTION FOR FORM TO BE PROCESSED\***

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**FILING REQUESTED BY, AND WHEN FILED MAIL TO:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

FOR COUNTY CLERK USE ONLY

FIRST FILING

RENEWAL FILING  
Current Registration No. \_\_\_\_\_

New Statement Filing Required Due to EXPIRATION.  
Current Registration No. \_\_\_\_\_

**FICTITIOUS BUSINESS NAME STATEMENT  
THE FOLLOWING PERSON(S) IS (ARE) DOING BUSINESS AS:**

<b>1</b>	Fictitious Business Name(s)
<b>2</b>	Street Address & City of Principal Place of Business in California ( <i>PO Box alone is not acceptable</i> )      City      State      Zip Code
<b>3</b>	Full Name of Registrant
	Registrant, Corporation, or LLC business address      City      State      Zip Code
	Full Name of Registrant
	Registrant, Corporation, or LLC business address      City      State      Zip Code
	Full Name of Registrant
	Registrant, Corporation, or LLC business address      City      State      Zip Code
<b>4</b>	<b>THIS BUSINESS IS CONDUCTED BY:</b> <input type="checkbox"/> Individual <input type="checkbox"/> Husband & Wife <input type="checkbox"/> Co-Partners <input type="checkbox"/> General Partnership <input type="checkbox"/> Limited Partnership <i>(Check One ONLY)</i> <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Unincorporated Association other than a partnership <input type="checkbox"/> Joint Venture <input type="checkbox"/> a Trust <input type="checkbox"/> Registered Domestic Partnership
<b>5</b>	<input type="checkbox"/> The registrant commenced to transact business under the fictitious business name or names listed above on ( <i>Date</i> ): _____ <input type="checkbox"/> Registrant has not yet begun to transact business under the fictitious business name listed herein.

**I declare that all information in this statement is true and correct.  
A registrant who declares as true information which he or she knows to be false is guilty of a crime.**

<b>6</b>	If registrant is NOT a Corporation, sign below: _____ Signature _____ Type or Print Name _____ Signature _____ Type or Print Name	<b>7</b>	If registrant is a Corporation or Limited Liability Company, sign below: _____ Corporation or Limited Liability Company Name _____ Signature and Title _____ Type or Print Name
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I HEREBY CERTIFY THAT THE FOREGOING IS A CORRECT COPY OF THE ORIGINAL STATEMENT ON FILE IN MY OFFICE

REGISTRAR-RECORDER-COUNTY CLERK

BY \_\_\_\_\_ DEPUTY CLERK

This statement was filed with the County Clerk of Lassen County on date indicated by file stamp above 220 South Lassen Street, Suite 5 Susanville, CA 96130, Phone: (530) 251- 8217

**NOTICE - THIS FICTITIOUS BUSINESS NAME STATEMENT EXPIRES FIVE YEARS FROM THE DATE IT WAS FILED IN THE OFFICE OF THE COUNTY CLERK. A NEW FICTITIOUS BUSINESS NAME STATEMENT MUST BE FILED PRIOR TO THAT DATE.** The filing of this statement does not of itself authorize the use in this State of a fictitious business name in violation of the rights of another under Federal, State or Common Law (*See Section 14411 et.seq., Business and Professions Code*).

## INSTRUCTIONS FOR COMPLETION OF STATEMENT

Business and Professions Code Section 17913:

1. **Fictitious Business Name:**
  - (a) Insert the fictitious business name or names.
  - (b) Only those businesses operated at the same address and under the same ownership may be listed on one statement.
2. **Principal Place Of Business:**
  - (a) If the registrant has a place of business in this state, insert the **street address and county** of his or her **principal** place of business in this state.
  - (b) If the registrant has no place of business in this state, insert the **street address and county** of his or her **principal** place of business outside this state and file with the Clerk of Sacramento County (B&P 17915).
  - (c) Mail Box and Post Office Box Numbers **are not acceptable** as a business address when used alone without a street address.
3. **Registrants Name And Street Address:**
  - (a) If the registrant is an **individual**, insert his or her full name and business address.
  - (b) If the registrants are **husband and wife**, insert the full name and business address of both the husband and the wife.
  - (c) If the registrant is a **general partnership, copartnership, joint venture, limited liability partnership, or unincorporated association other than a partnership**, insert the full name and business address of each general partner.
  - (d) If the registrant is a **limited partnership**, insert the full name and business address of each general partner.
  - (e) If the registrant is a **limited liability company**, insert the name and address of the limited liability company, as set out in its articles of organization on file with the CA Secretary of State, and the state of organization.
  - (f) If the registrant is a **trust**, insert the full name and business address of each trustee.
  - (g) If the registrant is a **corporation**, insert the name and address of the corporation, as set out in its articles of incorporation on file with the CA Secretary of State, and the state of incorporation.
  - (h) If the registrants are **state or local registered domestic partners**, insert the full name and business address of each domestic partner.
4. **Business Is Conducted By:**
  - (a) Check whichever of the terms listed on the front of the form best describes the nature of the business.
5. **Date Of Operation For Business:**
  - (a) Insert the date on which the registrant first commenced to transact business under the fictitious business name or names listed, if already transacting business under that name or names.
  - (b) Insert N/A if you have not yet commenced to transact business under the fictitious business name or names listed.

Business and Professions Code Section 17914:

6. **The statement shall be signed as follows:**
  - (a) If the registrant is an individual, by the individual
  - (b) If the registrants are husband and wife, by the husband or wife
  - (c) If the registrant is a general partnership, limited partnership, limited liability partnership, co-partnership, joint venture, or unincorporated association other than a partnership, by a general partner
  - (d) If the registrant is a limited liability company, by a manager or officer
  - (e) If the registrant is a trust, by a trustee
  - (f) If the registrant is a corporation, by an officer
  - (g) If the registrant is a state or local registered domestic partnership, by one of the domestic partners
7. If the registrant is a corporation or limited liability company, the statement shall be signed by an officer. State title of officer.

Business and Professions Code Section 17915:

The fictitious business name statement **shall** be filed with the clerk of the county in which the registrant has his or her **principal place** of business in this state or, if the registrant has no place of business in this state, with the Clerk of Sacramento County. Nothing in this chapter shall preclude a person from filing a fictitious business name statement in a county other than that where the principal place of business is located, as long as the requirements of this subdivision are also met.

Business and Professions Code Section 17917:

Publication for Original, New Filings (renewal with change in facts from previous filing), or Refile

- (a) Within 45 days after a fictitious business name statement has been filed, the registrant shall cause it to be published in a newspaper of general circulation in the county where the fictitious business name statement was filed or, if there is no such newspaper in that county, in a newspaper of general circulation in an adjoining county. If the registrant does not have a place of business in this state, the notice shall be published in a newspaper of general circulation in Sacramento County. The publication must be once a week for four successive weeks and an affidavit of publication must be filed with the county clerk where the fictitious business name statement was filed within 30 days after the completion of the publication.
- (b) If a refiling is required because the prior statement has expired, the refiling need **not** be published, unless there has been a change in the information required in the expired statement, provided the refiling is filed **within** 40 days of the date the statement expired.

Business and Professions Code Section 17922: Abandonment of Fictitious Business Name

- (a) Upon ceasing to transact business in this state under a fictitious business name that was filed in the previous five years, a person who has filed a fictitious business name statement **shall** file a statement of abandonment of use of fictitious business name. The statement shall be executed and published in the same manner as a fictitious business name statement and **shall** be filed with the county clerk of the county in which the person has filed his or her fictitious business name statement.

Business and Professions Code Section 17930:

Any person who executes, files, or publishes any statement under this chapter, knowing that such statement is false, in whole or in part, shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not to exceed one thousand dollars (\$1,000).